

BCAT BOARD of DIRECTORS MEETING

February 12, 2016

Meeting called to order at 12:30 p.m.

Board members present: J. Turner, B. Dutton, G. Kind

Staff members present: G. Dolan, B. Dorrington, J. Puhle, P. Gilarde, J. Antriasian

Guests: Lisa Warhover

Minutes of January 11 meeting approved.

Director's Report

Discussed options for Switcher upgrade. Possible to change box and allow Live streaming from Town Hall to Youtube without having to convert the DVD back at the studio first.

Classes are running smoothly. A new documentary is in the works for Lane School. A lot of interest in Advanced classes as well.

Outreach Report

Flatbread Fundraiser was a success! Roughly 600 dollars raised (exact amount of profit pending).

Red Heat has officially joined as a BCAT supporter.

Administrator's Report

Our Employer payroll tax has increased to 11.13% due to 6 months of unemployment paid out to a past employee. We owe approx. \$3700 (including interest) for back payments. A motion was made and approved to pay off the owed taxes so as not to accrue more interest. Moving forward, the impact on next year's budget to be factored in.

CPA expenses are now 40% over budget due to an increase in billing for increased financial support needed to comply with our contract.

Complication with Verizon billing corrected. Now withdrawn directly from checking account. Late fees waived and will not be taxed in future as we are tax exempt.

New Business

Social Media update - Overall all forms of social media have seen increases in subscribers. Discussed PEG programming breakdown: Largest is Public television with roughly equal amounts for Education and Government programming.

Proposed FY2017 Budget :

Rough numbers presented by Greg and Jenn. Discussed ideas with staff members. A preliminary report to be provided at the next Board Meeting for discussion.
Next Board Meeting set for March 14th.

With no further business to conduct, the meeting was adjourned at 1:51 p.m.
No executive session held.

Gretchen Kind, interim clerk