

Board of Directors Meeting

Bedford TV

January 29, 2015

Called to order at 11:02 AM

Directors present: J. Turner, R. Cordes, L. Cierpial, J. Serra

Guests and staff present: B. Dorrington, J. Goldman, P. Gilarde, J. Antriasian, G. Dolan, G. Kind

Acceptance of minutes of previous meeting:

A motion was made and seconded to accept the minutes of the Oct. 28th meeting. The minutes were accepted by a unanimous vote.

Other Business:

The Quarterly Report was reviewed by the Board. BTV needs a new server for programming.

Several vendors will be reviewed for technical specs and delivery this year.

The new video switcher is installed and working very well.

The capital equipment list was reviewed in view of current and reserve funding.

Insurance coverage was discussed to determine the best deal for the price. Agent Balboni is to be contacted to clarify exactly which items are covered. Jen and Greg will investigate.

Gretchen Kind attended to today's meeting.

Administrator's report was reviewed for highlights. We are \$14,000 under budget at second quarter.

New Business:

Need to write sick time policy. Also need to finalize administrator's job description.

Board members nominated and voted in Gretchen Kind as director of BTV thus filling the previously open position. Welcome Gretchen!

Finance committee meetings are open meetings, BTV should attend.

Policy needed for political candidates equal time practice by BTV. Review town contract for requirements.

Move to executive session: At 1:24 PM, with regular business completed, the Board moved to executive session to discuss personnel issues including job descriptions and salary actions.

Adjournment: With no further business to conduct, a motion was made and seconded to adjourn the meeting. The President called the meeting closed at 2:07 PM.

Joseph Serra , Clerk