

Board of Directors Meeting

Bedford TV

November 9, 2015

Called to order at 1:00 PM

Directors present: J. Turner, R. Dutton, J. Serra, G. Kind, L. Cierpial

Guests and staff present: G. Dolan, J. Puhle, J. Antriasian, B. Dorrington, P. Gilarde

Acceptance of minutes of previous meetings:

A motion was made and seconded to accept the minutes of the October 5th meeting. The motion was accepted by unanimous vote.

Other Business:

The paperwork for the purchase of the new server is awaiting approval at the Town Manager's office.

Verizon has installed new encoders in the BCAT facility.

Comcast is also working on the BCAT modulators to resolve some issues.

The two-hour classes in post-production for BCAT volunteers, begin this week.

As of July 1st the tax returns have been officially filed for this year.

The 501c report has also been filed per contract requirements.

The budget for outreach activities is 40% expended. The outreach report indicates that all methods of advertising such as signs and announcements are producing positive results.

The anti-discrimination / anti- harassment policy has been officially adopted by an on-line vote of the BOD. J. Turner will send copies to all.

BCAT Policies and Procedures can be found on the BCAT website under "About Us".

All employees have been classified as salaried.

New Business:

Time-off policy will be updated by R. Dutton. Family leave is omitted.

The 2015 Holiday greeting video messages will be done at various locations outside of the BCAT studio.

Executive Session:

At 2:35 PM the regular meeting was closed and the Board convened to discuss HR issues.

G. Kind will be the HR contact for BCAT.

Adjournment: With no further business to conduct, the meeting was closed at 2:55 PM.

Joseph Serra, Clerk