

Bedford TV Board of Directors Meeting

Monday, April 10, 2017

Meeting was called to order at 12:07pm.

Board Members present: Gretchen Kind, Lisa Warhover

Skype Members present: Bob Dutton

Staff Members present: Greg Dolan

Others present: Ralph Hammond

Upcoming Meetings:

- Bedford TV Board: Thursday, May 18, 2017, 12:00pm

Motion to approve minutes from Bedford TV's Board Minutes from 3/13/2016

- Approved

Executive Director's Report:

Classes:

- JGMS drop-in club going well
- Lane school class starting after April break (10 students)
- Lane school summer class full (10 students)
- JGMS Lane School summer class still open

DVD Sales:

- Lane School Talent Show
- JGMS Play
- To Do – pre-promotion of BHS graduation - Location? Able to stream live?
- Question – do the DVDs need a sales tax added – selling a tangible good?

Outreach:

- Red Heat – Tuesday, May 2nd – new date
Flyers that people will need to present.
Live music
Advertised on email, Facebook, social media
- Urgent Care & Learning Express second meetings are coming up

Financial:

- Review of P&L -
5120 – Technical Support & Services \$800 charge Camera needs to be fixed
5430 – Media Directors, Officers: up \$150

New Business:

- Nick's performance review is happening on Wednesday, April 12
- Update on contract activities
- Meeting with Bill Moonan tomorrow
- Funding/FY18 Budget
- Potential Relocation Update (Center for the Arts) – Historical Society
 - Relocation cost? (Including down-time during transition cost)
Greg connecting with Tassir, to evaluate a move
Julie – Ron Cordez (costs on original move?)
- Employee Status – March 31st was the changeover for Paula & Julie

- Need to adjust the Time Off Policy to clarify that an employee working 20 hours a week or less are ineligible for paid holidays.
- Need to adjust the Time Off Policy to clarify that unused vacation time will be paid out in the event of voluntary termination of employment.

Meeting adjourned at 1:37pm.

Executive Session was called to order at 1:37 PM.
See Board section of Google Drive for minutes.

Lisa Warhover, clerk