

# **BCAT, Inc. Annual Meeting Minutes**

Friday, November 4, 2016

Meeting was called to order at 6:00 PM.

**Board Members present:** Julie Turner, Bob Dutton, Gretchen Kind, Lisa Warhover

**Staff Members present:** Greg Dolan, Jenn Puhle, Nick Giglio, Julie Antriasian, Paula Gilarde

**Guests present:** members, volunteers and friends of Bedford TV

## **EXECUTIVE DIRECTOR'S ANNUAL REPORT:**

### **Staff Reports:**

- Personnel Updates

### **Key Changes:**

- New server added

### **Programming Report:**

- 852 shows, 645 Hours of content.

### **Membership Report:**

### **Training Report Review:**

- JGMS & BHS Class updates
- 23 Members took Final Cut Pro Classes
- 15 Studio Production Classes
- Internship Program

### **Social Media Updates:**

- Overview of use of social media by BTV

### **Fiscal Report Review**

- Overview of financials for BTV for the year

### **Organizational Fundraising Review**

- 4K raised

### **Scholarship Review**

- Dane Bucci \$500

## **LOOKING FORWARD:**

### **Priorities for FY '17**

- PEG Services RFP process
- Relationship with town
- Shared vision of PEG Services
- Build awareness of programming & services

### **Develop Alternative Funding Sources**

- Events
- Expand Community Partnership Program
- Offer more classes with fees

### **Build Stronger Relationships with Strategic Partners**

- Enhance relationships with Bedford Schools
- Investigate programming partnerships with BHS

### **Develop New, Diverse, Engaging Programming**

- Target outreach
- Leverage new and existing partnerships
- Explore expansion of government programming

### **NEW BUSINESS:**

Discussion of board approval to amend BCAT by-laws:

**Motion was made and seconded to accept the minutes of the June 19, 2015 BOD and Annual Meeting.**

- APPROVED

**Motion was made and seconded to change Article 5, Section 7 of Bedford TV's By-Laws by shifting the timing of Bedford TV's Annual Meeting of Members to the 2<sup>nd</sup> Quarter of the fiscal year.**

- APPROVED

**Motion was made and seconded to change Article 9, Section 1 of Bedford TV's By Laws by shifting Bedford TV's fiscal year to July 1 - June 30.**

- APPROVED

Meeting adjourned at 6:28PM.

Lisa Warhover, clerk