

BEDFORD TV



Bedford Community Access Television

A N N U A L R E P O R T

Fiscal Year 2019

July 1, 2018 – June 30, 2019

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Overview

Bedford Community Access Television Inc. (BCAT), doing business as Bedford TV, is the contracted PEG service provider for the town of Bedford, MA. Bedford TV operates three channels on Comcast and Verizon cable systems and also provides programming through new media outlets such as YouTube and Facebook. As the media landscape changes, and cable subscriber numbers flatten, Bedford TV is committed to addressing and planning for these changes in order to continue to provide high level services to the town and build our audience across all platforms.

During FY 2019 Bedford TV saw growth across key metrics such as membership, training, facilities usage, and social media while areas such as programming saw a slight decline. We faced a challenging year in FY19 which included a nearly full staff turnover, staffing shortages during Q3 and Q4, as well as a server failure from Q3 into Q4. This led to cutbacks in programming and also a budget underrun, essentially leading to lower amount of programming at a lower cost. The following report details the FY19 growth and decline.

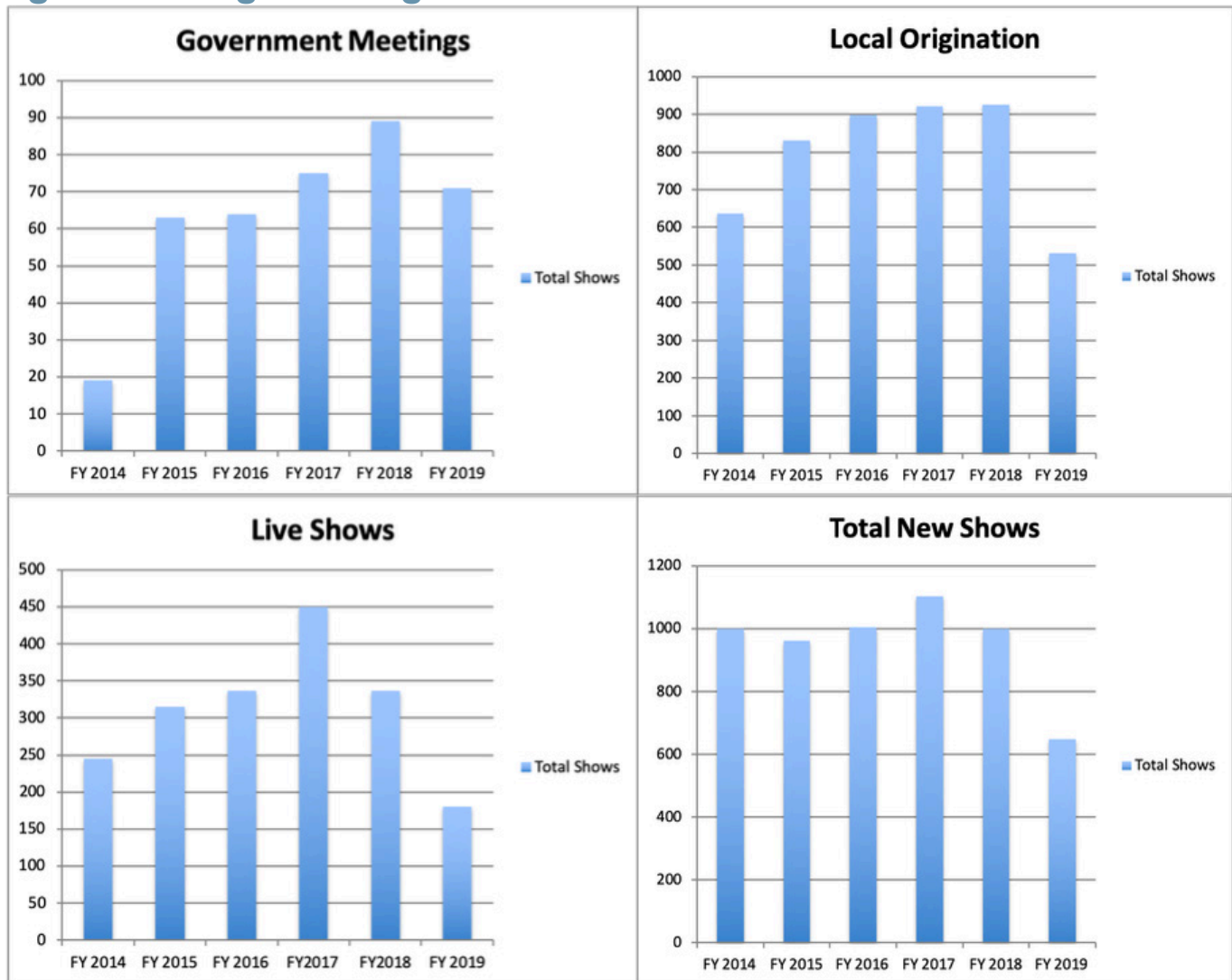
11.3.1 Programming and Membership Report

In FY19 Bedford TV broadcasted 24/7 on Comcast channels 8, 9, and 99 and Verizon Channels 38, 39, and 40. Channels 8/38 broadcasted a combination of public access and educational access programming, channels 9/39 broadcasted our electronic bulletin board, and channels 99/40 broadcasted governmental programming. Bedford TV programming was also made available through YouTube to provide on-demand access to PEG programming.

In FY19 Bedford TV produced 648 total shows for a total of 494 hours of content. Of these shows 532 were locally produced, 71 were government meetings and 180 were originally aired live. This compares with FY18 where Bedford TV produced 999 shows for a total of 615 hours of content. Of those shows 925 were locally produced, 89 were government meetings, and 320 were originally aired live, including 60 episodes of BHS live. The decrease in programming and live broadcasts was due to the decrease in staff to only 2 employees from March 16, 2019 to April 29, 2019 and the time needed to train new staff from April 29, 2019 to June 14, 2019. Other contributing factors include a video server failure from Q3 into Q4, and the removal of BHS Live from the programming line-up due to scheduling changes at Bedford High School. For more information on programming trends see Figure 1: Programming Trends on the next page.

Our ability to provide a wide variety of programming would not be possible without an active membership base. Membership numbers and engagement are critical to the operations of Bedford TV and in FY 2019 Bedford TV saw growth in both areas, with 30 new members as well as training provided to 40 previously untrained members. This is up from FY18 where we saw 20 new members and 39 previously untrained members.

Figure 1: Programming Trends



11.3.1.a Membership Growth, Training, & Activity

Bedford TV membership is free and available to all those who live, work, attend school, or belong to an organization in Bedford. Bedford TV’s members are as diverse as the programming they bring to the station. Our members range in age from school aged to active members of senior groups such as the Council on Aging. We keep a complete list of our members and it is available upon request of the town.

This year Bedford TV had a number of training options for our members. For our youngest students, those in the Job Lane Elementary School, we offered four classes through the Bedford Recreation Department. These four classes took place in July, October, January and April. We taught as many as 7 students during each class, and a few of our students attended multiple sessions. The July class was a camp-style class which met Monday through Friday from 12-3pm. The classes during the school year met once a week for six weeks for one- and one-half hours each. Students learned the basics of video production including production and on-air skills, as well as how to produce a short film. Productions created during these classes were used as informative Public Service Announcements (PSAs) for the Bedford Community and

were cablecast on our channels. Bedford TV received \$150 per student for the Lane School courses.

For middle school students we offered two classes through Bedford Youth and Family Services (BYFS), and three classes through Bedford Rec. These classes were held in July, October, November, January, and March. We taught as many as 9 students during each class, and a few of our students attended multiple sessions. The July class was a camp-style class which met Monday through Friday from 12-3pm and was at capacity with 9 students enrolled. The classes held during the school year met after school on Wednesdays for four weeks and students learned the basics of field production, studio production, and post-production. We also taught an advanced production course for students who had already taken the basic class but wanted to continue to build their production knowledge. Bedford TV received \$50 per student for the middle school classes through BYFS and \$80 per student for the classes offered through Bedford Rec. In total, Bedford TV taught 55 Lane and JGMS students in FY19.

For high school aged students Bedford TV offered students community service for filming and editing local town and school events. These students were trained in field production and post-production and then went out to cover events in town.

Throughout the year, students helped to produce many videos which were of value to the community. These included the League of Women Voters Candidate Forum, Annual Town Meeting PSAs, the Dedication to Jeff Hoyland on Camera Day, and the Summer Solstice Festival.

Additionally, Bedford held the second annual Student Showcase in June. Students and parents gathered to watch a presentation of all of the great work that the students produced this past fiscal year. In FY20 we plan to hold this event twice per year in order to provide parents and students the opportunity to watch all projects in full.

For non-school aged members we offered a number of different training options. Much of our field production training consisted of one-on-one instruction from a Bedford TV staff member and had been both project specific and catered to the needs of the individual member. While this type of training works well for members needing to learn the basics in order to record one production per year, we have started to receive feedback for more in-depth training. In FY20 we will continue to offer one-on-one field training when necessary but will also be teaching more advanced classes. These will be held in groups of two or more and will focus on pre-production, shot composition, professional lighting and sound standards, as well as classes specific to our various cameras. Group training will allow for more peer-to-peer interaction and will also allow opportunities to practice working in a crew.

While most of our field production instruction had been one-to-one, we also held group classes for post-production and studio production. This year we trained 14 members in post-production using Final Cut Pro X. These members were taught in one-on-one settings with footage specific to their productions. For studio production, we trained 12 members. These members were trained over the course of several weeks while working on different productions.

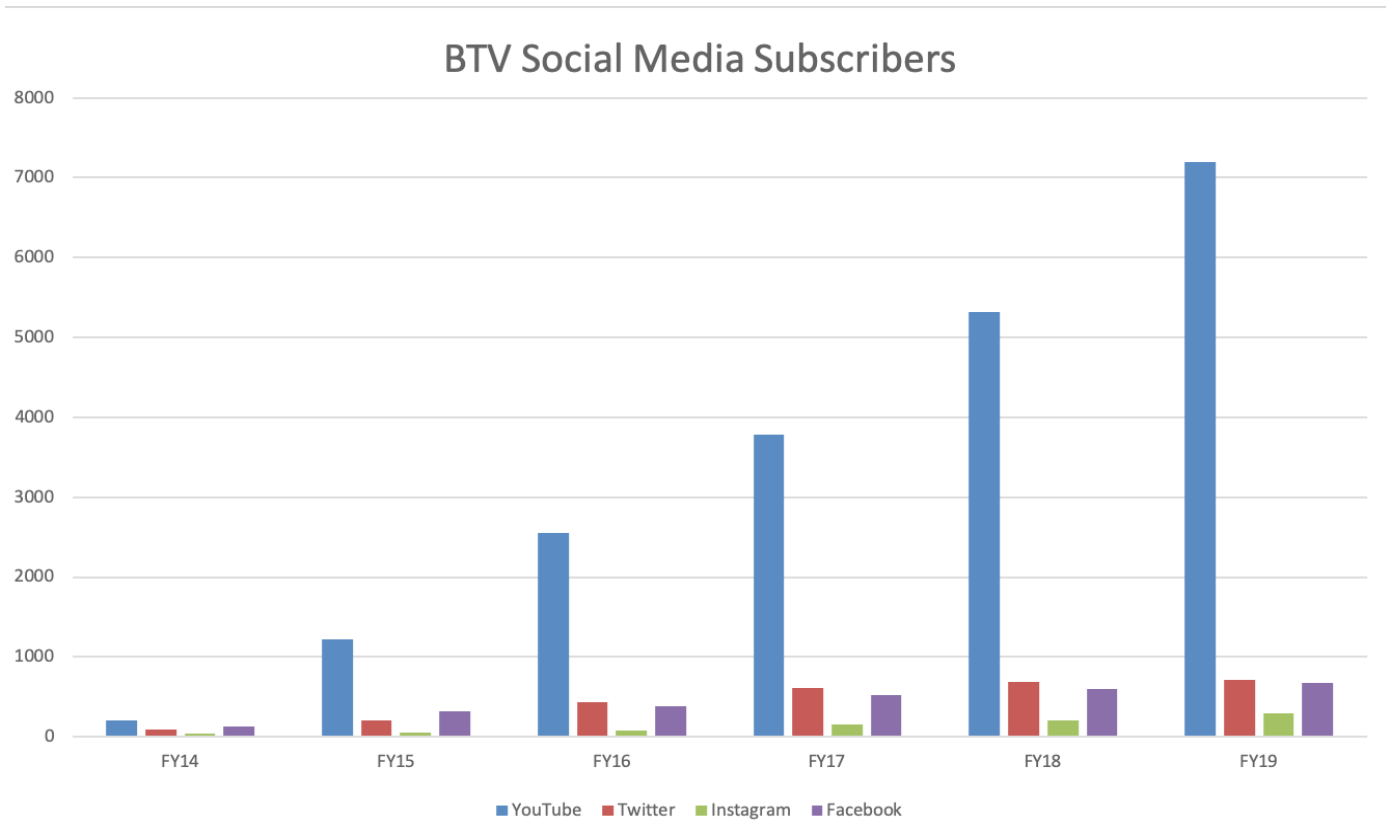
In addition to training for our members, Bedford TV also offers internships to BHS students and local college students. In FY19 Bedford TV had four interns. The interns helped with the day-to-day operations of the station, and provided event coverage, but also worked to produce their own original content.

Additionally, in November, Bedford TV held its third BTV Awards Ceremony. The event, held in the Great Room at Old Town Hall, was a celebration to recognize the many volunteers that help out at the station. This red-carpet event brought the whole BTV community together, from the people you see on TV, to the people behind the scenes. These awards were all about celebrating and appreciating the hard work of the many volunteers involved with the station and promoting a sense of community.

To keep members up to date on news and events at the studio, we sent monthly email "blasts" to our

members which highlighted what was going on at the studio. In the new year, these further evolved into monthly newsletters which also included our volunteer of the month, show highlights, class notices, intros to new staff members/interns, and upcoming events. For an example see Appendix A. We also kept in touch with our members through social media outlets such as Facebook, Twitter, Instagram and YouTube. The increase in Bedford TV's online presence is evident when looking at the statistics provided by YouTube. In FY18 Bedford TV had 373,428 views, 2,448,111 estimated minutes watched, and gained 1,538 new subscribers. In FY19 our YouTube viewership increased with 414,263 views, 3,455,095 estimated minutes watched, and 1,554 new subscribers, bringing the total subscribers to 7,193. For more detail on our social media statistics see Figure 2 below.

Figure 2: Social Media Subscriber Count



While compiling statistics for YouTube subscribers at the end of FY19, we found that there were some mistakes in our calculations from previous reports. Bedford TV created a YouTube page in December of 2011 and began tracking YouTube subscriber counts in the FY15 Q3 report. This report stated that Bedford TV's YouTube page had gained 326 subscribers in that quarter and had 1,584 total subscribers at the end of the quarter. Though the number of subscribers gained was correct, the actual number of total subscribers at the end of FY15 Q3 was 1,469 subscribers.

Although this sets up the total subscribers to be slightly off going forward, all quarterly subscribers gained each quarter are correct until FY17 Q4. At the end of FY17 Q3, Bedford TV had (according to the quarterly report), 3,973 total subscribers. Then in FY17 Q4, Bedford TV gained 227 YouTube subscribers. The total number of subscribers was incorrectly calculated to be 3,045 total subscribers, leaving every subsequent quarter to have a further incorrect total number of YouTube subscribers. While the numbers may have been slightly off, the trend of rapid and sustained growth remains.

See Figure 3, which details the correct number of YouTube subscribers per quarter, and the total number of subscribers at the end of each quarter from the inception of Bedford TV's YouTube page on December 16th, 2011.

Figure 3: Corrected YouTube Subscriber Count

Corrected YouTube Subscriber Count			
FY	Quarter	Subscribers Gained	Total Subscribers
FY12	Q1	-	-
	Q2	-	-
	Q3	0	0
	Q4	2	2
FY13	Q1	9	11
	Q2	8	19
	Q3	18	37
	Q4	29	66
FY14	Q1	26	92
	Q2	53	145
	Q3	230	375
	Q4	238	613
FY15	Q1	243	856
	Q2	287	1143
	Q3	326	1469
	Q4	342	1811
FY16	Q1	259	2070
	Q2	327	2397
	Q3	318	2715
	Q4	327	3042
FY17	Q1	328	3370
	Q2	230	3600
	Q3	274	3874
	Q4	227	4101
FY18	Q1	224	4325
	Q2	214	4539
	Q3	580	5119
	Q4	520	5639
FY19	Q1	411	6050
	Q2	414	6464
	Q3	336	6800
	Q4	393	7193

11.3.1.b Equipment Use

Our field cameras were used for a total of 498 hours in FY19. A microphone kit was used in conjunction with a field camera for 415.5 hours. Additionally, we had 305.5 hours of studio time used at Old Town Hall, and 442.5 hours of editing time. We also had 114 hours of usage in the Selectmen's Meeting Room.

In FY18 our field cameras were used for a total of 443 hours, with a microphone kit used for 403 of those hours. FY 18 also had 414 hours of studio time, 750 hours of editing time and 166 hours of equipment usage in the Selectmen's Room.

These numbers show growth in field camera usage in FY19, but an unordinary decline in other areas compared to FY18. These declines are due to staff changes and staff training, as well as a video server failure from Q3 into Q4, all of which necessitated a change in focus for the station during the 2nd half of the fiscal year.

11.3.1.c List of Projects Completed

The programming that was put together by Bedford TV members and staff varies widely in content and our programming growth has increased the variety of programming options for our viewers. For a complete list of our programs see below:

PUBLIC

Churches

First Church of Christ
First Parish
Hancock Church
Heritage Park Baptist Church
Interfaith Services
International Church of God
Reboot, St. Michael's
Trinity Covenant Church

PSAs

Audio Setup PSA
Bedford Home Energy Assessment PSA
Bedford TV PSA's
Bedford TV Tour
Bedford TV Trivia Night PSA
BHS Concert PSA
Chairs PSA
Crisis PSA
Bedford Eagle Scouts Diabetes PSA
Elvis Impersonator PSA
Halloween PSA's
National Science Foundation PSA
POMS Performance Etiquette PSA
Town Meeting PSAs
Two Brothers Rocks PSA
VA Art Show PSA
Vintage Halloween PSAs
Volunteering PSA

Misc.

Ask Art
Barre 3 Workouts
Bedford Backstage
Bedford Chamber of Commerce Annual Dinner and Celebration
Bedford Day Coverage
Bedford Library Lecture Series
Bedford Historical Society Lectures
Bedford Rotary Club Presentations
Bedford R&R with Ed McGrath
Bedford TV Annual Meeting and Awards

Bedford TV News
Best of Tech
Breakfast with Santa
CC Clownsbee and Company
Celebrate Life
Chamber Connections
Chestnut Dental Halloween Candy Buyback
Classic Films and Animations
Colonial Camp
Community Partner Videos
Dedication to Jeff Hoyland on Camera Day
Dispatches from Ireland
Drawing with Fred
Drawing with GP Vahan
Flavors of Bedford
Grow a Strong Family
Half an Hour with Leslie
Haunted Bedford TV
Holiday Greetings
Holiday House Tour
Just Say Guay
Leonard Bernstein Concert at First Parish
Leonard Bernstein Tribute - Clarinet & Piano
Neighbors to Know
Otaku Gal
Pam's Run
Pole Capping
Physician Focus
Pretty. Simple. Gardens
Recreation Dance Recital
Rick Reed's Retirement Ceremony
Rotary Meals for Kids
The Chef's Table
The Dugout Show
The Legal Edition
The Review
The Sports Scholars
The Wrestling Kennection
Troop 194 Eagle Court of Honor
Summerstock Plays
Summer Solstice Festival
VA Creative Arts Festival
VA Veterans Performance Showcase
Wizard Music
Women Inspired

EDUCATION

BHS Fashion Show
BHS Live
BHS Musical Performances
BHS Sports
Citizen's Scholarship Foundation Awards Night
Graduation
Lane School Getting Bigger
JGMS Musical
MCC Faculty Concert
Moving On Ceremony
My School's Getting Bigger
School Concerts
SOS Program
Teacher Appreciation
World of Music Concert Series (Middlesex
Community College)

GOVERNMENT

Meetings

Planning Board
Public Forums
School Committee
Selectmen
Special Town Meeting
Summer Special Town Meeting

Town Caucus
Town Meeting

Misc.

BARC Lecture
Bedford Common
League of Women Voters: Candidates Forum
MA Joint Ways and Means Hearing
MA Joint Session
Massachusetts House of Representatives
Memorial Day Coverage
Middlesex County DA and Governor's Council Debate
Town Manager Interviews
Yes on 3: A Conversation in Bedford

11.3.1.d Summary of Activities from PEG programming

PUBLIC

In FY19, Bedford TV's public programming was mostly derived from locally produced content and was supplemented by bicycled programming from other towns. The sources of our locally produced programming ranged from individual producers young and old to town organizations whose events our members and staff covered. Programs ranged greatly in thematic content; there were music shows, political shows, shows about local business, a weekly live news show, and much more. Our public programming was as diverse as the community it serves and the locally originated shows from the last year reflect that. For a complete list of Public shows from FY17 see section 11.3.1.c.

Bedford TV strives to make the show submission process as easy as possible for volunteers. In FY19 we accepted programming from members in a variety of forms. Members edited their projects at the BTV studio and submitted them directly, they mailed or dropped off DVD's, they submitted programming through Dropbox and Google Drive, and they uploaded programming to shared servers such as TelVue Connect.

One particular area of focus this year for our public access producers was to give each member, or a pair of members, their own hard drive to use at the studio so that they could edit their programs from any Bedford TV computer. This reduced overbooking computers and ensured that all members could use a computer to edit when needed. All hard drives were donated to us from a nearby PEG station.

EDUCATION

In FY19, Bedford TV maintained strong relationships with all of the public schools in Bedford as well as Middlesex Community College and the LABBB program. We covered all major events at Bedford Schools from the Talent Show at the Lane School through Bedford High Graduation as well as every School Committee meeting. In previous years, the JGMS Moving On Ceremony and Bedford High School Graduation had been recorded and streamed live to YouTube with one camera. In FY19 Bedford TV added dimension to the ceremonies by recording and streaming them with multiple cameras. We also collaborated with Middlesex Community College to air programming from the college including their World of Music Concert Series.

Bedford TV continued to work with high school students by training them to use field and studio equipment at Bedford TV and offering community service hours for event coverage. Students who used Bedford TV for community service hours filmed a number of school and town events such as the JGMS musical, the Dedication to Jeff Hoyland on Camera Day, and the Annual Town Meeting PSAs. Community Service hours were also offered to students who volunteered as mentors to help with our youth classes. Mentors are students who had previously taken courses at Bedford TV and had performed at a high level. We gained 12 mentors this year, 9 mentors reached over 100 service hours, and one of our mentors reached over 200 service hours.

Bedford TV also continued its internship program. This program has been running for the last eleven years and traditionally has four interns each summer. Three high school aged interns took advantage of the summer internship program at the station, while a student from MCC interned in the Spring. All students worked 20 hours a week for five or more weeks. As part of the internship, the students produced a number of videos including a promotional video for the station. For a complete list of Educational shows from FY19 see section 11.3.1.c.

GOVERNMENT

A significant portion of Bedford TV's government programming is derived from the coverage of town governmental boards. Currently, Bedford TV covers every Selectmen, Planning Board, and School Committee meeting as well as major town governmental meetings such as Annual Town Meeting and public hearings. Bedford TV made Annual Town Meeting more accessible to residents who could not attend by providing a live broadcast to the public and government channels, as well as streaming it live to YouTube. In FY19, Bedford TV covered 72 government meetings, which represented 133 hours of programming.

In addition to government meetings, Bedford TV works with other local government organizations to produce and share programming. In FY19 Bedford TV worked with the Edith Norse Rodgers Memorial Veterans Hospital, Bedford Youth and Family Services, the Bedford DPW, and local elected officials. Additionally, we also aired programming from the Massachusetts House of Representatives such as their open sessions via House Broadcast Services - MA House of Representatives. For a complete list of Government shows from FY18 see section 11.3.1.c.

11.3.1.e Complaints and Public Comments

On September 29th, a program played out with no audio on Verizon channel 38. It was discovered that this was an issue with the video file and not with the channel. The issue was resolved, and the program is now playing normally.

On January 8 we had a disruption in Verizon's cable service with no content playing on any channels. We spoke to Verizon technicians who told us that the problem was on their end and that a piece of equipment needed to be replaced in order to fix the problem. Overall downtime for all Verizon channels was about 3 hours. We did not receive any complaints during that time.

On Monday, March 25th, a Comcast customer reported that they were not receiving audio on Comcast and that they had been without sound for weeks.

On Monday, March 25th, Wednesday, March 27th and Thursday, March 28th, another Comcast customer reported that they were not receiving audio on Comcast. They also contacted the Town Manager's office on Friday, March 29th to alert them that they could not hear Town Meeting on Comcast either night.

On Tuesday, March 26th a third Comcast customer reported that they tuned in to the end of Live Town Meeting on Channel 8 on Comcast. They watched for about ten minutes and could not hear any sound, albeit a little static occasionally.

Per recommendation of the chair of the Community Media Committee, Bedford TV advised these subscribers to report these technical issues directly to the cable operator's customer service. They were further advised to write a summary of their complaint to the Community Media Committee and the committee would look into the matter with its liaison should the cable subscriber not receive a satisfactory resolution from the cable operator

Our Tigtrope Media Server had failed on March 15th, 2019 and was returned to the vendor for repairs. Meanwhile, we were able to obtain a loaner video server from TelVue, another manufacturer, allowing us to continue broadcasting limited content. This loaner was still in operation at the beginning of Q4. On April 5th, the Tigtrope server was returned to Bedford TV and it was reinstalled on Wednesday, April 24th. Testing by the Tigtrope vendor did not identify any problem (the server booted up without issue in their facility). Channels 8 and 99 were off-air for roughly 2 hours during the reinstallation of the original Tigtrope video server. A few minor adjustments in the software needed to be performed before it could return to full capacity. With the help of a volunteer, the server was completely functional again on Tuesday, May 14st.

11.3.2 Fiscal Report

In FY19, Bedford TV saw an overall gross income of \$206,736.20 and had a gross expense of \$198,063.54 which netted in a \$8,673 underrun. This underrun was due primarily to staff turnover and shortages during the second half of the fiscal year.

11.3.2.a Income received and sources, including a schedule of rates and charges

**Bedford Community Access Television
FY 2019 PEG Access Income vs. Budget
July 2018 - June 2019**

	YTD July/18 - Jun/19	BCAT Budget July/18 - Jun/19
<u>Income - Operations</u>		
Town PEG Access Appropriation	\$ 196,499.00	\$ 196,499.00
Class Revenue	\$ 7,751.00	\$ 8,500.00
DVD Copies	\$ 2,486.20	\$ 2,000.00
Total Income - Operations	\$ 206,736.20	\$ 206,999.00

11.3.2.b Comprehensive expense information to include operations, equipment and capital expenses

Bedford Community Access Television
FY 2019 PEG Access Expenses vs. Budget
July 2018 - June 2019

	YTD July/18 - Jun/19	BCAT Budget July/18 - Jun/19
<u>Expense - Operations</u>		
Salaries	\$ 143,267.96	\$ 155,401.00
Payroll Taxes	\$ 12,860.59	\$ 13,441.00
Total - Salaries & Taxes	\$ 156,128.55	\$ 168,842.00
Contract Labor		
Videography	\$ 1,552.50	\$ 1,500.00
Other Contract Labor	\$ 495.00	\$ -
Technical Support/Services	\$ 1,252.09	\$ 500.00
Total - Contract Labor	\$ 3,299.59	\$ 2,000.00
Facility		
Internet/Phone	\$ 1,917.18	\$ 2,832.00
Janitor/Cleaning	\$ 1,350.00	\$ 1,400.00
Studio & Sets	\$ 200.00	\$ 300.00
Total - Facility	\$ 3,467.18	\$ 4,532.00
Government Fees	\$ 88.50	\$ 125.00
Insurance		
Worker's Comp Insurance	\$ 693.00	\$ 887.00
Employee Dental Insurance	\$ 933.47	\$ 781.00
Employee Medical Insurance	\$ 4,748.92	\$ 5,188.00
Media Directors, Officers	\$ 4,100.00	\$ 4,180.00
General Liability, Commercial	\$ 2,874.00	\$ 2,591.00
Fidelity Bond	\$ 150.00	\$ -
Total - Insurance	\$ 13,499.39	\$ 13,627.00
Organizational Expenses		
Volunteer	\$ 101.01	\$ 700.00
Miscellaneous	\$ 382.66	\$ 300.00
Community Outreach	\$ 1,517.68	\$ 2,000.00
Web Hosting	\$ 177.72	\$ 33.00
Student/Intern Supplies	\$ 236.05	\$ 700.00
Total - Organizational Expenses	\$ 2,415.12	\$ 3,733.00
Professional Development		
Conference Fees	\$ 635.00	\$ 800.00
Conference Travel Expenses	\$ 572.60	\$ 250.00
Dues and Subscriptions	\$ 1,414.00	\$ 500.00
Professional Development Training	\$ 1,110.00	\$ 800.00
Total - Professional Development	\$ 3,731.60	\$ 2,350.00
Supplies		
Production Supplies & Expenses	\$ 586.01	\$ 1,200.00
Computer (I.T.) Supplies	\$ 693.64	\$ 600.00
Office	\$ 409.20	\$ 600.00
Postage	\$ 52.01	\$ 150.00
Total - Supplies	\$ 1,740.86	\$ 2,550.00

Bedford Community Access Television
FY 2019 PEG Access Expenses vs. Budget
July 2018 - June 2019

	YTD July/18 - Jun/19	BCAT Budget July/18 - Jun/19
Professional Fees		
CPA	\$ 4,000.00	\$ 3,500.00
Bookkeeping	\$ 928.00	\$ 1,000.00
Payroll Service	\$ 1,134.00	\$ 1,140.00
CORI Fees	\$ 230.30	\$ -
Total - Professional Fees	\$ 6,292.30	\$ 5,640.00
Operating Capital		
Office Furniture (Town Owned)	\$ 483.93	\$ 500.00
Office Equipment (Town Owned)	\$ 4,376.26	\$ 500.00
Production Equipment (Town Owned)	\$ 2,540.26	\$ 2,600.00
Total - Operating Capital	\$ 7,400.45	\$ 3,600.00
Total Expense - Operations	\$ 198,063.54	\$ 206,999.00
Net Income (Loss) from Operations	\$ 8,672.66	\$ -

11.3.2.c List of all equipment purchased including its type and cost

8/29/2018 – Amazon – Safco Products 2106 Ergo-Comfort 8" High Adjustable Footrest, Black - \$43.47
8/29/2018 – Amazon – Plugable USB 3.1 Gen 2 10Gbps SATA Upright Hard Drive Dock and SSD Dock (includes both USB-C and USB 3.0 cables, supports 10TB+ drives) - \$39.95
9/4/2018 – Amazon – HP Pavilion 21.5-Inch IPS LED HDMI VGA Monitor - \$89.99
9/21/2018 – Office Depot – Realspace Magellan Collection 2-Drawer Lateral File Cabinet, 30"H x 23 ½"W x 16 ½"D, Gray (Item #867884) - \$134.99
9/21/2018 – Office Depot – Realspace Magellan Collection Managers Desk, Gray (Item #751724) - \$167.99
10/4/2018 – B&H Photo – Sennheiser ew 100 ENG G3 Wireless Microphone Combo System – A (516-558 MHz) (Item #SEEW100EN3A)- \$499.99
11/20/2018 – Amazon – SentrySafe CB-12 Cash Box with Money Tray and Key Lock, 0.21 Cubic Feet, Black - \$19.00
11/24/2018 – SG Box – Brother P-Touch, PTD210, Easy-to-Use Label Maker, One-Touch Keys, Multiple Font Styles, 27 User-Friendly Templates, White - \$23.00
12/5/2018 – Amazon – Cosco Shifter 300-Pound Capacity Multi-Position Heavy Duty Folding Hand Truck and Dolly, Green- \$59.99
1/7/2019 – Other World Computing – Apple MacPro Radeon 5870 Video Card (Item #APLMC743ZMA) - \$249.75
1/10/2019 – B&H Photo – Synology DiskStation DS918+ 4-Bay NAS Enclosure (Item #SYDS918) - \$559.00
1/10/2019 – B&H Photo – WD 4TB Red 5400 rpm SATA III 3.5" Internal NAS HDD Retail Kit (Item #WEIDDTNW4) x 4 (\$129.99 each) - \$519.96

- 2/4/2019 – Amazon – Bekith 12-Inch Round Classic Clock Retro Non Ticking Quartz Decorative Wall Clock- \$13.79
- 2/4/2019 – Amazon – Toshiba Microwave Oven with Sound On/Off ECO Mode and LED Lighting, 0.9 cu. ft, Stainless Steel (Item #EM925A5A-SS) - \$92.99
- 2/4/2019 – Amazon – Square Trade 4-Year Small Appliance Protection Plan (\$75-\$99.99) - \$5.36
- 2/28/2019 – Adorama Inc. – SlingStudio Camera Link (Item #211899) x 2 (\$325.33 each) - \$650.66
- 3/8/2019 – B&H Photo – Blackmagic Design Micro Converter HDMI to SDI with Power Supply (Item #BLMCHDMISDI) - \$55.00
- 6/6/2019 – Amazon – Miller eCommerce Int. Group – Blue Yeti USB Microphone - Blackout Edition- \$125.71
- 6/11/2019 – Amazon – Great Northern Popcorn Red Matinee Movie Theater Style 8 oz. Ounce Antique Popcorn Machine - \$127.88
- *This item was purchased in order to avoid the need to rent it in the future, at a cost of \$65-\$75 per day. Efforts had also been made to borrow or obtain a used popcorn machine by residents in town through an online garage sale page (Buy Nothing Bedford).
- 6/14/2019 – TechSoup – Apple MacBook Pro Laptop, Core i7-4750HQ, macOS High Sierra 10.13 (Condition B) (Product ID HW-51333) x 4 (\$925 each) - \$3,700.00
- 6/28/2019 – Amazon – Apple USB SuperDrive- \$79.00
- 6/28/2019 – Amazon – ZHN Trading – Muscle Rack UR184872-R 5-Shelf Steel Shelving Unit, 48" Width x 72" Height x 18" Length, Red- \$149.99

11.3.2.d Assets, acquired and/or disposed

In addition to assets added to the equipment list (11.3.2 c), capital assets were acquired from the Town through the Capital Equipment purchase request process as outlined in Section 11.5 of the Agreement between The Town of Bedford, Massachusetts and Bedford Community Access Television, Inc. These assets have been added to our equipment list.

The following purchase was made by the Town, using the capital fund that is administered by the Town and The Community Media Committee, for the capital item which BCAT, Inc. requested:

JVC GYHM620 PRO HD Video Camera - \$2,295

Bedford TV also received three grants for equipment in FY19. The first grant came from the Bedford Rotary Club for \$3,000 to help fund the purchase of a Canon 5D MkIV Camera kit. This kit allows members and staff to produce high quality programming, and allows members and staff the ability to use it with our Canon 5D MkIII camera on multi-camera shoots. The second grant came from the Bedford Cultural Council for \$1,500 to help fund the purchase of a Sling Studio Multi-Camera recording/streaming system. This equipment gives members and staff the ability to switch, stream, and record live programming from locations outside of our studio. We also received a grant from the Bedford Rotary Club for \$250 to fund the purchase of an additional Canon Vixia camera and tripod kit to allow more students to produce programming at the same time during our kids' classes. The items are on the BCAT owned equipment list.

Bedford TV did not dispose of any assets in FY19. We are currently reviewing our inventory to compile a list of potentially disposable assets.

11.3.2.e Fundraising activities

Bedford TV raised \$7,751 in FY19 in program revenue from elementary school and middle school classes. This is down from \$10,613.04 due to the lack of staff necessary during part of the year in order to properly instruct all intended classes. Bedford TV also sells DVDs at our studio and through our website. This year, we sold \$2,486.20 worth of DVDs, down from \$3,215.32 in FY18.

We also raised funds in FY 2019 for BCAT Inc, through the Community Partnership program, a fundraising event at Red Heat Tavern, a trivia night fundraiser, and donations. Our gross fundraising total for FY 2019 was \$9,790. Our community partners were the Goddard School, Baby to Boomers Therapies LLC, Smart Franchise Solutions, and Red Heat Tavern.

In regard to fundraising expenses, \$8,484 was spent on fundraising activities and promotional wear. We also gave a \$500 scholarship to Dylan Bradford, a graduating BHS student who had volunteered extensively with the station through their academic career in Bedford. This gave Bedford TV a net of \$1,307 in fundraising for FY 2019.

11.3.2.f Reserve Fund and bank account balances

Bedford Community Access Television
FY 2019 Reserve Fund P & L
July 2018 - June 2019

	YTD July/18 - Jun/19
<u>Fundraising Income</u>	
Fundraising	
Grants	\$ 4,950.00
Donations	\$ 2,284.69
Other Fundraising Income	\$ 2,359.33
Bank Interest	\$ 196.44
Total - Fundraising Income	\$ 9,790.46
<u>Fundraising Expense</u>	
Fundraising Expenses	
Special Events	\$ 233.57
Fundraising Supplies	\$ 288.00
Scholarships Granted	\$ 1,250.00
Product Equipment (BCAT, Inc. Owned)	\$ 6,712.28
Total Fundraising Expense	\$ 8,483.85
Net Income (Loss) from Fundraising	\$ 1,306.61

**Bedford Community Access Television
FY 2019 Cash Accounts**

	July/18 - Jun/19	
<u>BCAT Cash Account Balances</u>		
Current Cash Assets		
<u>Checking/Savings</u>		
Middlesex Checking	\$	18,764.88
Middlesex Savings	\$	35,513.17
BCAT Petty Cash	\$	119.84
Total Cash Assets	\$	54,397.89
<u>Allocation of BCAT Cash Balance Total</u>		
BTV Operations - Bedford PEG Access Contract	\$	19,741.66
BCAT Reserve from Donations & Other Income	\$	34,656.23
TOTAL	\$	54,397.89

11.3.2.g Auditor’s Review Report from an independent certified public accountant on a date to be specified by the Town, but no sooner than August 15, 2019.

Report not requested by the Town in FY2019.

11.3.2.h Certificates of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Clippership Insurance Agency PO Box 112 Kingston MA 02364		CONTACT NAME: Maura Balboni PHONE (A/C, No, Ext): (781) 585-2522 FAX (A/C, No): (781) 585-9415 E-MAIL ADDRESS:	
INSURED Bedford Community Access 16 South Rd Fl 2 Bedford MA 01730		INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Insurance Company, LTD NAIC # 11000 INSURER B: Hartford Accident and Indemnity Company 22357 INSURER C: Travelers 39357 INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1831950024 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		08SBANN1878	02/10/2018	02/10/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPIOP AGG \$ 4,000,000 XCYBR \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	08WECCS4262	02/10/2018	02/10/2019	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	PROFESSIONAL LIABILITY	Y		105602027	04/20/2018	04/20/2019	LIABILITY 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Town of Bedford shall be named as add'l insured.

CERTIFICATE HOLDER Town of Bedford 10 Mudge way Bedford MA 01730		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Maura P. Balboni</i>	
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/02/2019

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PRODUCER Clippership Insurance Agency PO Box 112 Kingston MA 02364	CONTACT NAME: Maura Balboni PHONE (A/C, No, Ext): (781) 585-2522 FAX (A/C, No): (781) 585-9415 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Sentinel Insurance Company, LTD 11000 INSURER B : Hartford Accident and Indemnity Company 22357 INSURER C : Travelers 39357 INSURER D : INSURER E : INSURER F :
INSURED Bedford Community Access 16 South Rd Fl 2 Bedford MA 01730	

COVERAGES **CERTIFICATE NUMBER:** CL191250721 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		08SBANN1878	02/10/2019	02/10/2020	EACH OCCURRENCE \$ 2,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 XCYBR \$	
B	AUTOMOBILE LIABILITY	Y		08SBANN1878	02/10/2019	02/10/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000	
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
C	UMBRELLA LIAB	Y		105602027	04/20/2018	04/20/2019	EACH OCCURRENCE \$	
	EXCESS LIAB						OCCUR CLAIMS-MADE DED \$ RETENTION \$	AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						N/A	08WECCS4262
PROFESSIONAL LIABILITY				LIABILITY	1,000,000			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Bedford shall be named as add'l insured.

CERTIFICATE HOLDER TOWN OF BEDFORD 10 MUDGE WAY BEDFORD MA 01730	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <p style="text-align: right;"><i>Maura Balboni</i></p>
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/20/2019

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INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Sentinel Insurance Company, LTD	11000														
INSURER B: Hartford Accident and Indemnity Company	22357														
INSURER C: Travelers	39357														
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Bedford Community Access 16 South Rd Fl 2 Bedford MA 01730															

COVERAGES **CERTIFICATE NUMBER:** CL1932050927 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	WVD					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		08SBANN1878	02/10/2019	02/10/2020	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
							XCYBR	\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		08SBANN1878	02/10/2019	02/10/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		08WECCS4262	02/10/2019	02/10/2020	PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
C	PROFESSIONAL LIABILITY	Y		105602027	04/20/2019	04/20/2020	LIABILITY	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Town of Bedford shall be named as add'l insured

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Appendix A: E-Mail Newsletter



JULY 2019

It has been a busy start to summer for Bedford TV! We're happy to be back in full swing now that we have a full staff again!

June was jam packed with end of school year events including BHS Class of 2019 Graduation, BHS Prom Stroll and JGMS Moving On, which BTV recorded and live streamed!

Our staff attended the MassAccess annual spring conference in Boston, where we met other community media professionals, local filmmakers, vendors, industry experts and producers and learned about how we can improve our operations to better serve our towns and communities.

We also hosted our 2nd Annual Student Showcase where we featured movies created by students (grades 3, all the way up through high school) in the after-school, summer and intern programs. Students and their parents were invited to attend.

Lastly, we also recorded the inaugural Summer Solstice Festival, and the dedication to Jeff "JHO" Hoyland on National Camera Day, which can be found on our channels and YouTube page this week.

We have lots in store for July, so stay tuned! And, don't forget to save the date for our Staff Meet & Greet/Open House (see details below). We hope to see you there!



VOLUNTEER OF THE MONTH



Congratulations to our Red Heat Volunteer of the month for July, **Jessie Komack**. Jessie got her start at Bedford TV while taking our video production courses for elementary school students. She became a mentor for these classes in the Spring and recently hit her 100th community service hour, which grants her the "Service Above Self" award through Bedford Rotary's BRIC2 project. She can also be seen in town helping out with various events and she is going to begin volunteering on the BTV News this summer. To thank Jessie for her time and effort at Bedford TV, she will receive a gift card to Red Heat Tavern in Bedford. Be on the look out in next month's newsletter for our August Red Heat Volunteer of the Month.

2019 BEDFORD TV MEET & GREET AND OPEN HOUSE

BEDFORD TV

STAFF MEET & GREET / OPEN HOUSE

JULY
26
5PM



- Meet our new staff
- Tour the station
- Learn about upcoming production and training opportunities
- Mingle with community members

Refreshments will be provided.



BEDFORD TV STUDIO

16 South Rd. 2nd Floor
Bedford, MA 01730

FOR MORE INFO AND TO RSVP, VISIT [HTTPS://BIT.LY/2YcJcNs](https://bit.ly/2YcJcNs)

Join us on Friday July 26th, from 5-7PM, for our annual Staff Meet & Greet/Open House! All are welcome to meet our new staff, tour the studio, learn about production/training opportunities, and mingle with friends! Plus, find out more about what Bedford TV does in the community and how you can get involved! You won't want to miss it!

For more information and to RSVP, visit <https://bit.ly/2YcJcNs>

JULY SHOW HIGHLIGHT: CELEBRATE LIFE



Each month we will be highlighting a different show from our lineup. This month we are featuring Celebrate Life.

Celebrate Life, now in its third year, continues to feature fascinating people sharing riveting, entertaining and inspiring stories.

Among the many guests who have appeared on the show are writers, religious and spiritual leaders, a woman who climbed the five tallest mountains in the world, people who work with the homeless, personal growth speakers, a magician, historians, people who created their own businesses, story tellers, a young man who lost his leg in a motorcycle accident, an Elvis Impersonator and pro wrestling "experts."

The show also features people who have overcome life struggles, such as growing up in dangerous countries, physical and emotional abuse, drug and alcohol addictions, poverty and illness.

Through hearing other people's personal stories, the viewers can laugh and cry, be empowered, learn alternative ways to overcome obstacles, find hope and healing, improve the quality of their lives and create or re-create a meaningful and purposeful life. Watch all episodes of Celebrate Life [here](#).

4th of JULY HOLIDAY AND SUMMER HOURS



Bedford TV wishes all our members a safe and happy 4th of July! Our studio will be closed on Thursday July 4th and Friday July 5th.

We are also going to have Summer Hours from July 12th to Aug 30th. We will be open:

Mon-Thu: 11am-7pm
 Fri: 10am-4pm
 Sat & Sun: Closed

We will resume regular hours the week of Labor Day:

Mon-Thu: 11am-7pm
 Fri: 10am-6pm
 Sat & Sun: Closed

BEDFORD TV SUMMER CLASSES



Video Production Summer Program (Entering Grades 3-8) with Bedford TV

Learn how to create and star in a news show for kids and by kids. We will use the Bedford TV studio, green screen and professional cameras to teach you all about making a TV show from planning through production. A private link to the students completed videos will be provided at the end of the course. Parents provide transportation to and from the studio.

Session 1: Grades 3-5, 7/22-7/26 M-F 12-3pm \$180
Session 2: Grades 6-8, 7/29-8/2 M-F 12-3pm \$180
 Location: Bedford TV Studio, 16 South Road

Register online [here](#).

2019 DVDS AVAILABLE



BHS Prom Stroll, BHS Graduation, and JGMS Moving On DVDs (plus many more) are available for purchase now!

<https://bedford.tv/buy-dvds/>

BEDFORD TV SCHEDULE

Watch us on Comcast Ch8/Verizon Ch38 - Shows by local, independent producers, educational shows, and more.

Comcast Ch99/Verizon Ch40 - Government meetings, religion and political shows, and more.

View our [weekly schedule highlights](#).

SUPPORT BEDFORD TV

GET INVOLVED!

[Become a Community Partner](#)

Bedford TV offers partnership opportunities for local businesses and non-profits.

[Intern at Bedford TV](#)

Bedford TV offers unique, hands-on internship opportunities.

[Produce A Show on Bedford TV](#)

Individuals, families, organizations and businesses of Bedford can become Bedford TV members, take training classes and produce their own shows!

Support Bedford TV! You can make a difference while you shop Amazon Prime Day deals on July 15 & 16. Simply shop at [Amazon Smile](#) and Amazon will make a donation to Bedford TV. Please bookmark the link and use it when making purchases!

Prime Day deals start July 15

Amazon donates when you shop at smile.amazon.com

[amazon smile](#)

