

BCAT, Inc., 2023 Annual Meeting Minutes

Meeting Date: Friday, December 1, 2023

Board Members present: Paul Wittman (PW), Bob Dutton, Ralph Hammond, Scott Counsell

Board Members not present: Tony Melfi

Staff Members present: Brian Hebert (BH), Sonia Patel, Jenn Puhle, Michael Russillo, Marc Gustafson, Dillon Tavitian

Board Meeting held at the Bedford Old Town Hall

General meeting was called to order at 6:43 PM

Opening remarks – Paul Wittman

- PW introduced the Board members in attendance along with Executive Director Brian Hebert and acknowledged the contributions of town officials and the Community Media Committee to Bedford TV's endeavors.
- PW briefly described the work of the Board and mentioned that there would be an upcoming vacancy to be filled.

Approval of BCAT Annual Meeting Minutes of December 2, 2022

- The minutes of the BCAT Annual Meeting held on December 2, 2022, were unanimously approved.

Annual Report Summary – Brian Hebert

- BH introduced the Bedford TV staff members in attendance and acknowledged station sponsors.
- Final FY24 financial results: income - \$230,108.00; expenses - \$208,921.59; donations \$3480.54; grants \$959.52. An underrun was returned to the Town's Special Revenue Account for future BCAT funding.
- Programming highlights included: 847 new shows, 801.5 hours of content, 575 hours of locally produced programming, 104 government meetings, and 236 live programs.
- Eighteen new members were formally signed up; and eight classes were offered, attended by a total of 57 students.
- New equipment and resources obtained by the station included mics and mike stands, a gimbal, and Adobe editing software.
- While cable subscribers declined, YouTube subscribers to Bedford TV's YouTube channel increased.

Closing remarks – Paul Wittman

- PW described the opportunities available to volunteer at Bedford TV and encouraged people to continue to advocate for the station and to offer their support.

Regular meeting adjourned: 6:58 PM

Prepared by: Scott Counsell - Clerk

